

**PUBLICATION ETHICS AND PUBLICATION MALPRACTICE POLICY,  
ACCEPTED IN THE JOURNALS OF THE “SPACE AND TIME” PUBLISHING PROJECT  
dated March 31, 2016, as amended June 1, 2017 and May 6, 2019**

**Here is the Editorial Ethics’ Policy, accepted in journals of “Space and Time” Publishing Project and applied to the Authors’ responsibility and to Editorial Board and its projects’ journals members. It also applies to reviewers’ responsibility and Editorial Board members in case to prevent from publishing low-qualified publications.**

**1. The Authors and Editorial Board members/reviewers’ Responsibility**

1.1. Editorial Board, its members and reviewers have the right to make any editorial changes, including the right on processing (editing) the Author’s manuscript, sent to the Editorial Board, and form new, creatively independent work based on that manuscript, as well as add any changes in the text without fully processing the original version of the manuscript.

1.1.1. All remarks and editing changes are strictly necessary for all the Authors. Manuscript will be published in the “Space and Time” Publishing Project Journals only after incorporating the required changes.

1.2. Both co-Authors of manuscripts, sent to the Editorial Board of “Space and Time” Publishing Project, and Editorial Board members have the obligation to make real contribution to research, during all the work with the manuscript.

1.2.1. Co-Authorship assumes to be not less than 30% of participation in developing and making any required experiment, preparing and writing the text of science article. If the mentor provides only scientific supervision or tuition, that is not enough for him/her to take part in co-Authorship. Editor in Chief (according to his/her decision) and/or Editorial Board members (according to their reports) have an exclusive right to remove Author’s last names from the final publication due to the detection of insufficient participation or, moreover, even absence some of the Authors as well as due to any further doubts that some of the co-Authors were fully included to the work on manuscript.

1.2.2. In case the result of final changes of the manuscript made by the editor are more than 30% of the original version of the manuscript, therefore Editor in Chief and/or Editorial Council/Editorial Board members have the right to add this member to the list of the co-Authors. If the changes are up to 50% or more, this Editorial Board member will be listed as the first co-Author in the paper metadata.

1.3. The originality of given manuscripts must exceed more than 70%; all references on used sources must be quoted correctly and be presented bibliographically according to actual GOST (All-Union State Standard) and requirements of “Space and Time” Publishing Project journals, given in journals’ web-sites.

1.3.1. Repeating of texts in manuscripts, which have already been published previously (including compilation of several published papers) and published in the Internet (self-plagiarism) up to 10% or more is not allowed. In situation when any references are not included into this 10%, the Editorial Board members and Editor in Chief consider that as plagiarism as well.

1.3.2. The papers and monographies, written in Russian or translated from foreign languages, and have either scientific or educational value can be re-published; also, those works with small circulation (both rare materials and documents) provided, if such texts were not published in the Internet earlier, can be re-published. Those sources could be firstly published either more than 70 years ago or later (in that case the publication is carried out due to the owner agreement). It is published with Editorial's (Author's) or translator/publisher's commentaries.

1.3.3. Self-quotation is unacceptable:

1.3.3.1. in the matter of "Space and Time" Publishing Project journals; quotation of any papers and especially same Author's, which have been already published in Issues of the same Publishing Project journals. These scientific papers (published in "Space and Time" Publishing Project journals) could be quoted not more than 1 time per paper. The quantity of quoted papers published in "Space and Time" Publishing Project journals earlier, cannot be more than 3 papers in the total list of references;

1.3.3.2. in the matter of Authors: quotation in the paper, given to "Space and Time" Publishing Project journals, any works of Authors, published earlier (in co-Authorship too). Such works (published earlier in any of scientific media) could be quoted not more than 2 times per paper (with any number of quoted sources, which total amount must be not less than 15 in the list of references, according to the Rules of "Space and Time" Publishing Project journals);

1.3.3.3. Editorial Board members of "Space and Time" Publishing Project journals and/or Chief-Editors of the thematic (special) issues in "Electronic Scientific Edition Almanac Space and Time", allowed to inflow the manuscripts with "ordered" self-quotation in Editorial Board (quotation of Authors' publications and/or editions due to their request), and organized to increase the quotations' indexes mechanically, will be removed from Editorial Boards' membership; "requested" quotes will be also removed by Editor in Chief;

1.3.3.4. All manuscripts without any exceptions are tested in the "Antiplagiat" system to check on plagiarism (self-plagiarism). In case the Editorial Board members discover the plagiarism **all** co-Authors of manuscript, which originality is less than 50%, become the "persona non grata" for Editorial Board.

1.3.3.5. In any Issue of "Space and Time" Publishing Project journal, it is allowed **only one publication with the same Author/co-Authors or collective of Authors** in case to publish both Author's paper and collective of Authors' one with his/her participation.

1.4. Manuscripts, sent to Editorial Board of "Space and Times" Publishing Project journals must be layout in strict accordance to the requirements, presented on journals' sites.

1.5. It is obliged to review all the upcoming manuscripts in "Space and Time" Publishing Project journals.

1.6. At present publications in "Space and Time" Publishing Project journals are realized on non-commercial base. However, there are the following exceptions, involving non-alternative payment:

1.6.1. In case the Author (collective of Authors) handle the work on the manuscript (making the list of references, keywords, write the annotation etc.) to Editorial Board members

and Editor in Chief, the Author (collective of Authors) will receive the payment bill according to the prices on pre-printed preparation services accepted by Editorial Board member; prices will be fully indicated in the final bill. Author must pay the bill submitted by the Publisher within 10 days after the submission. Non-payment on time means that Editorial Board and Editor in Chief remove the paper from the list of publication.

1.6.2. Editorial Board has the right to invoice an adult Author (collective of co-Authors) for assignment DOI index to the paper.

1.6.3. In case of the necessity to make any payments for other services – all the charges will be made in accordance to the additional agreement between the Author and Editorial Board. The charge is not required to be paid for the papers of juvenile Authors (collective of co-Authors).

1.6.4. In case any Author decide not to publish his/her paper in “Space and Time” Publishing Project journals after entering into Publishing Agreement/publication confirmation and/or send the paper to third person, publish it in other editions or in the Internet, he/she is obliged to pay for Editorial Board work (from \$100 (one hundred) to \$400 (four hundred) USD), depending on the character and amount of work, made by the Editorial Board during the pre-printed preparations of manuscript.

1.6.5. In the nearest future, Editor in Chief and Editorial Board members have no plans to get any charges for publication. As soon as Editorial Board and Editor in Chief decide to set any charges, all the information about it will be given via journals’ web-sites.

## **2. The Editorial Board members and reviewers’ assumptions**

2.1. The Editorial Board members and reviewers take reasonable measures to reveal and prevent publishing either low-qualified or low-level of originality papers.

2.2. If the Editorial Board members and/or reviewers reveal the violation any of publication ethics’ rules, journals of “Space and Time” Publishing Project Charter or Russian Federation current legislation committed by Authors, Editorial Board members must inform Editor in Chief about this case correspondingly.

2.3. Editor in Chief and Editorial Board members of “Space and Time” Publishing Project journals have the right to reject, if necessary, any of the received manuscripts, correct it, and also, if plagiarism/self-plagiasm has been revealed after publication, remove such publication from journals’ web-sites and from e-Library database (RSCI, Russian Scientific Citation Index).

2.4. Editor in Chief and Editorial Board publish corrections, explanations, denials and apologies if necessary.

2.4.1. Editor in Chief has the right to accept controversial manuscript to publish it as a commentary to his/her own paper, which contains his/her own position on the issue, in the same journals’ volume/issue of “Space and Time” Publishing Project.